

Minutes of Quechee Library Trustees' Meeting Sept. 14, 2015

Attending: Brian Chaboyer (secretary), Bill Eastwood (Treasurer, arrived at 17:25), Dave Izzo (President), Katie McCarthy (arrived 17:45), Kate Schaal (Library Director), Jim Schmidt, Merrilyn Tatarczuch-Koff (Vice-president)

Absent: Kathleen Hickey

Bill Eastwood's written treasurer's report was read and discussed. Everything is in order, with income and expenses pretty much in agreement with budget projections. Dave will work with Bill and Kate on preparing the library's town budget submission over the next few weeks. The fundraising night with the Finish folk duo Vellamo at *Dana's the Gorge* was a success (grossing about \$1400), but a some bills have yet to be paid so we do not know at this time the net proceeds from the event.

The treasurer's report was accepted.

Minutes of the August 10, 2015 meeting were approved.

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. Nick Clemens has resigned his technical services librarian position as of Nov. 1. He will be employed by Bywater, a library support group, which has VOKAL as a client. Kate is in the early stages of thinking on how best to replace Nick when he leaves. It may well be best to split that position, developed specifically for Nick, into two or more pieces, separating the computer maintenance and related technical pieces from the other work. The library support work will require one of the new hires to work Saturdays and in Wilder some afternoons. Kate and others will work on identifying potential candidates for the position as they put together a job description and post the job ad if required. There are already applicants expressing interest. Jake Kelleher has been hired for Tuesday and Thursday evening coverage.
2. The Fear No Labor discussion series was very well attended, and brought in many new faces into the library over the summer.
3. It was agreed that the library should be open for at least part of Columbus Day, which is a federal, but not a state holiday.
4. The Fall Foliage bookseller will run from Sept. 26 to Oct. 17 this year. Brian will put up the signs to advertise the sale. Merrilyn is looking into making new laminated signs to put onto the tables for the various book categories.
5. Kate needs help putting together our annual fundraising appeal letter. We may want to modify the format, as the prior appeals contained lots of information which may have been distracting.

6. Marieke and Kate installed a "story book walk" for Donald Hall's Ox Cart Man on the Quechee State Park gorge walk. It will hopefully be seen and appreciated by many during foliage season.

The next meeting is scheduled for Oct. 12 at 5:00pm.

Meeting adjourned at 6:15pm.