

Notes from an informal discussion
among some of the Quechee Library Trustees
April 11, 2016

In attendance: Brian Chaboyer (secretary), Dave Izzo (President), Kate Schaal (Library Director), Jim Schmidt

Bill Eastwood's written treasurer's report was read and discussed. Everything is in order. Going forward we will have some additional expenses as we need to purchase some new computers and might need to hire an consultant for technical support, as Linda is working longer hours than she would like. The Hartford library has requested reimbursement (around \$470) for a consultant they hired to sort out some issues they had with their computers. As Nick was supposed to provide 5 hours/week of technical support to Hartford library, it is reasonable that we honor their reimbursement request. Going forward, we could request that Hartford library call us for technical support, as this would provide us with a better idea of costs and issues.

Kate Schaal presented her written report, with a discussion of a number of issues:

1. As we no longer have lines in the parking lot, and the hedges have grown in, parking has become somewhat disorganized. Dave and Brian agreed to trim the hedges around the parking lot, which should encourage people to park closer to the edge of the lot, making it easier for other to drive by the parked cars. Brian will look into options for painting parking lot lines, as this too will likely help with the parking situation.
2. West Hartford has two new trustees, appointed by the town. Kate will look into contact details and see if we can set up a meeting with them to give them some background on the town libraries.
3. Installation of new carpet on the main floor of the library is becoming a priority and we have a cost estimate for installing carpet squares. The carpet squares are about two feet on a side. Rick Stamm has made a drawing of the library which illustrates the placement of the carpet squares. As a fundraiser, we could enlarge this drawing and display it in the library, encouraging people to 'buy' a square for \$25. People who purchase a square could then colour in a square on the drawing. Brian will see if he can convert the drawing to a digital format so that we can print a large version of the drawing.

The next regular Trustees meeting is scheduled for May 9 at 5:00pm.