

Minutes of Quechee Library Trustees' Meeting

June 10, 2019

Attending: Brian Chaboyer (secretary), Dave Izzo (Chair), Kate Schaal (Library Director), Jim Schmidt, Katie McCarthy (Trustees)

Absent: Tommy Bauch (Trustee), Bill Eastwood (Treasurer), Merrilyn Tatarczuch-Koff (Vice-chair)

Kate Schaal presented her written report. The report was accepted, with a discussion of a number of issues:

1. We will move forward with installing a fire alarm system with Vermont Life Safety, pending Brian's discussion with Tom Ritland to clarify a few items.
2. A deposit will be paid to Frans to pay for the window repair. The actual cost of the repair will not be known until some demolition work is done and the extent of the wood decay is determined.
3. Talking with the state library's IT staff indicates that Fiber Connect will be discontinued in the future, though a firm date has not been set. Once we have a date, we will need to develop a transition plan for our internet service provider.
4. Bill is committed to ending his term as treasurer. In keeping with standard practices, we should hire an accountant for an audit prior to Bill's departure. We will likely need to hire an accountant to complete the 990 tax form in the future.
5. The book sale this weekend (coinciding with the balloon festival) is still looking for volunteers. Jim has already signed up for Sunday. Katie can help out on Sunday as well.
6. The book discussion groups continue to go well; we are grateful to the various organizers.

The minutes of the April 8, 2019 meeting were accepted a few changes.

The Annual General Meeting is scheduled for Monday, July 8 at 5pm.

Meeting adjourned at 5:58pm.